## **MDTP Assessment Tutorial**

## **Viewing a Combined Report**

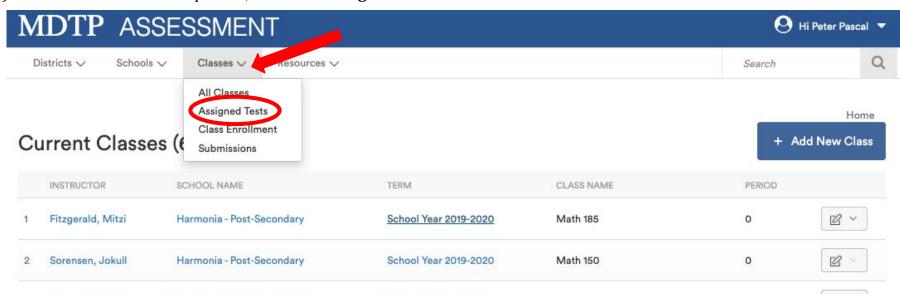
**Note:** Instructions given in this document assumes that the user is a district admin.

## Viewing reports of <u>combined data</u>:

Fitzgerald, Mitzi

1) Click on "Classes" in the top menu, then click "Assigned Tests".

Harmonia - Post-Secondary 2



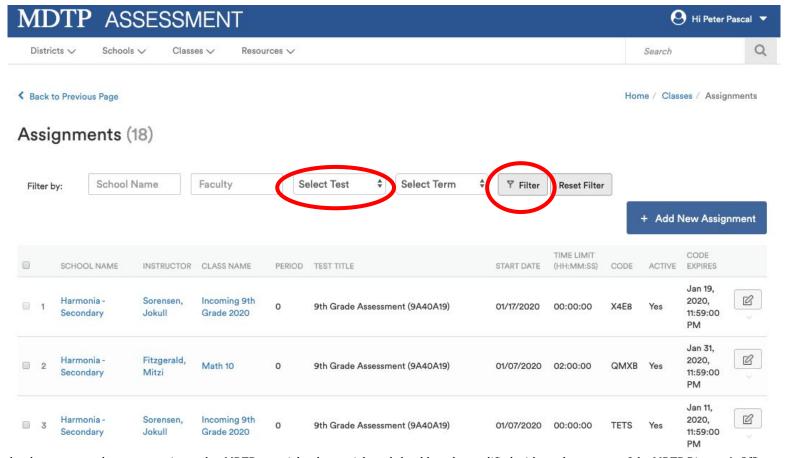


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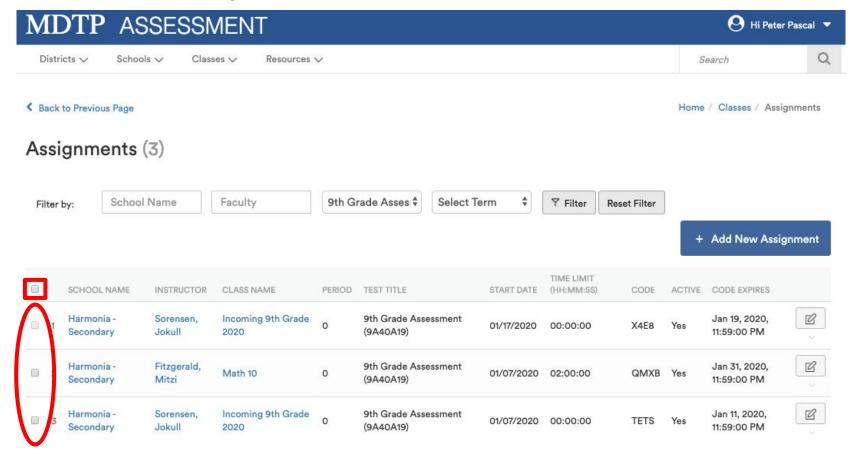
School Year 2019-2020

Math 400

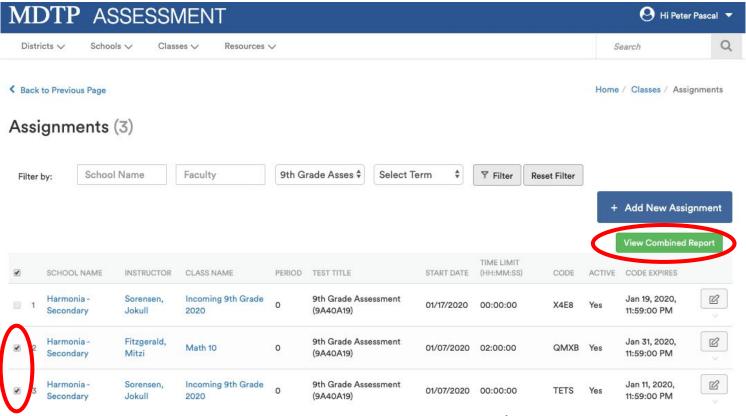
2) Using the dropdown arrows, select the filtering options to sort the assignments. Filtering options will vary based on user role and access level. <u>In order to view a report, one filter must be a selected test.</u> When selections are complete, click the rectangle "**Filter**".



3) Click the gray rectangle on the top row (shown here in the red square) to view all test reports or click on the gray rectangle next to each record to select individual test reports.



4) Once two or more test records are selected, click on the green "View Combined Report" button on the right.



<sup>\*</sup>Note: A combined report cannot be generated for different test types. If you select a 9<sup>th</sup> Grade Assessment and a Geometry Assessment, the "View Combined Report" button will not appear.

5) You will be see the summary page for the combined report. For more information on how to navigate and understand MDTP reports, please view the PDF tutorial "Navigating the Diagnostic Data and Reports Section".

